

**RULES FOR THE TRAINING OF FOREST GUARDS IN THE  
PUNJAB FOREST GUARD TRAINING SCHOOL**

Notification No. 4295-Ft-V-61/2924  
Chandigarh, dated: 19<sup>th</sup> May, 1961.

**PART I GENERAL**

**1.1**

**Short Title. ( )**

(1) These rules may be called Punjab Forest Guards Training Rules, 1961.

(ii) These Rules shall come into force with effect from the date of this notification.

**1.2.**

**Definitions()**  
contest.

In these rules, unless there is any thing repugnant in the subject or

(a) “Chief Conservator” means Chief Conservator of Forests, Punjab.

(b) “Conservator of Forests” means the officer incharge of a Forest Circle.

(c) “Divisional Forest Officer” means the officer incharge of a Forest Division in which the school is situated.

(d) “Government” means the State Government.

(e) “Instructor” means the Instructor Incharge of the School.

(f) “Forest Guard” means a subordinate of the Punjab Forest Department holding the rank of Forest Guard.

**PART II – CONSTITUTION OF A SCHOOL**

**2.1**

**Administration and Executive Control**

The School shall be under the overall administrative, financial and professional control of the Conservator of Forests, in whose jurisdiction the school lies. The Divisional Forest Officer in whose jurisdiction the school shall form part shall be the Head of Office for the School. The executive control shall, however, be exercised by the Instructor incharge of the School.

**2.2**

**Board of Control:**

There shall be a Board of Control constituted as under:-

(i) The Conservator of Forests in whose Circle the School is situated.  
(ii) The Divisional Forest Officer of the Division in which the school is situated.

(iii) The Instructor incharge of the School. The Board shall meet to examine and declare the results. The Board shall also inspect the School and consider the question of alternations in the course of studies and in rules for admission of students as also any other question affecting the School. The resolutions of the Board of control shall be submitted for orders to the Chief Conservator of Forests.

## **2.3**

### **School Staff:**

The instructing staff for each class shall consist of an Instructor and one Assistant Instructor, both of them holding the rank of Forest Ranger. The senior most Instructor will be the executive head of the School and shall be responsible for the general administration, discipline, teaching and the control of the progress of instruction in the various subjects. He shall be responsible for the upkeep of accounts and for general correspondence in his office.

## **PART III – COURSE OF INSTRUCTION**

### **3.1 Period of training:**

The course of instructions shall extend over a period of 5 months commencing from 1<sup>st</sup> May and 1<sup>st</sup> November, respectively. Thus there will be two classes in each year.

## **PART IV – SYLLABUS AND EXAMINATION**

### **4.1 Syllabus for the Course:**

The syllabus will consist of the following eight main subjects-

#### **1. SILVICULTURE FOREST MANAGEMENT AND BOTANY.**

##### **(a) Silviculture**

- (i) Training in nursery work for various important species.
- (ii) Method and season of seed collection of IMPORTANT species.
- (iii) Sowing and planting in hills and plains.
- (iv) Avenue planting.
- (v) Weeding cleaning and chimber cutting.
- (vi) Simple rules of working bamboos.
- (vii) Thinnings.
- (viii) General.

##### **(b) Forest Management**

- (i) Maintenance of external and internal boundary lines and boundary marks.
- (ii) Division of Forest area, i.e. blocks, compartments, sub-compartments, coupes, sample and experimental plots.

(iii) Use of tape and calliper in the measurement of trees.

(c) **Botany**

- (i) Names of common trees.
- (ii) Important hedge plants.
- (iii) Grasses (common)
- (iv) General.

2. **UTILISATION**

- (i) Identification of principal timbers i.e. Deodar, Kail, Fir, Spruce, Chil Shisham, Mango.
- (ii) Actual felling of trees, marking logs, conversion, carriage, floating, rafting etc., stocking of timber and fuel in depots, measurement of the volume of scantlings, logs and firewood stock.
- (iii) Intensive training in resin tapping.
- (iv) Charcoal
- (v) General.

3. **Forest Protection**

General principles and protective measures against damage by:

- (i) Fire-causes of fire, damage by fire and measures to control it. Department burning.
- (ii) Grazing –erection of fences.
- (iii) Forests
- (iv) Drought
- (v) Snow
- (vi) Insects and fungi – their collection.
- (vii) Wild birds and animals.
- (viii) Man.

4. **Soil Conservation**

- (i) Causes and forms of erosion.
- (ii) Check damming and gully plugging.
- (iii) Contour trenching, bunding, terracing.
- (iv) Torrent training.
- (v) Wind erosion and important measures to combat it.
- (vi) Relation with public.
- (vii) Terracing, Watt bandi and spillways.
- (viii) Construction of simple water reservoirs.

5. **Wild Life Preservation**

- (i) The role of Wild Life.
- (ii) Useful and harmful wild animals and birds.
- (iii) Wildlife Sport.
- (iv) Breeding of Wild Life.

6. **Engineering**

- (i) Construction of and repairs to roads, retaining walls, breast walls and blasting.
- (ii) Repairs to buildings, Cement plaster, lime plaster, mud-plaster, Gobri leaping, white washing painting, varnishing, polishing, roofing, and flooring etc.

7. **Surveying**

- (i) Lay out of contour trenches, straight lines and right angles, use of chain.

8) **PROCEDURE AND ACCOUNTS**

- (i) Maintenance of Muster Rolls and various certificates recorded on the same.
- (ii) Resin forms, Daily Register, 5, 6 and Challan Book.
- (iii) Duties of Forest Guards.

9. **LAW.**

- 1) Salient Sections of I.F. Act, Land Preservation Act, Cattle Trespass Act and Wild Life Preservation Act.
- ii) Duties of a Forest Guard and his powers under Indian Forest Act, Land Preservation Act, and Wild Life Preservation Act.
- iii) Standing orders regarding reporting and compounding of Offences-Writing of Forest Guards Damage Report.
- iv) Reporting of damage during felling operations.
- v) Forest Settlement and Rules.

10. **GENERAL**

The trainees will be required to undergo following courses as may be arranged by Instructor:-

- (i) Physical training and drill.
- (ii) Use of Fire Arms.
- (iii) Cycling, the trainees will provide their own cycles.
- (iv) Swimming.
- (v) Sports- racing, wrestling, jumps, volleyball, basketball and Kabaddi.

4.2. **Tours** Total period to be spent on tours in each course shall be two months or more.

4.3. **Examination.** Examination will be held as follows: -

Examination written and oral, including practical tests by the Instructor will be held after every tour and marks obtained in these Examinations shall count towards the total marks on which final result will be declared. Examination by the board of control shall be held at the end of each term. The examination in each subject will be as under: -

House Examination

: Instructor.

Final Examination, Silviculture, Forest Management and Botany)	:	Conservator of Forest
Utilization, Forest Protection, Soil Conservation and Wildlife.	:	Divisional Forest Officer
Engineering Surveying, Procedure and Accounts and Law	:	Instructor
Vivavoce	:	Bond

The total number of marks for each subject in each examination will be as given in the enclosed table.

4.4. **Result of Examination** (i) The result of the examination shall be declared by the Board of Control. These students who take 40% marks in each subject and in Vivavoce will be declared "Pass" and those who obtain at least 50% in each subject and Viva voce and 75% or more in aggregate will be declared "Passed with Honour". Every successful student will be granted a pass or honour certificate as the case may be. The certificate will be issued by the Conservator of Forests.

(ii) Students declared unsuccessful will be discharged if they are on temporary establishment and those on permanent establishment will not in future be eligible for training either at Forest Guards Training Institute or Punjab Forest School.

4.5. **Behaviour of Students during the Examination**

Any mis-behaviour on the part of a student during the examination will render him liable to the usual disciplinary punishment in addition to the expulsion of student from examination or School.

4.6. **Prizes to students.**

The following prizes shall be awarded at the close of the final examination.

1. Best student of the class Silver Medal.
2. Best student in Forestry, Certificate i.e. Silviculture, Botany, Utilization, Forest Protection, Soil Conservation and Wild Life Preservation.

**PART V PROSPECTUS**

5.1.

**General** (i) The school shall undertake to train 25-30 students per class in each course. The number of classes in each course shall be determined by Chief Conservator of Forests, according to requirements and subject to the condition that the expenditure involved should have approval of the competent authority under the rules applicable. Students will be nominated by the Divisional Forest Officers normally in the order of

seniority from amongst those who possess the required education qualification and have less than 2 years (Two years) service as Forest Guard.

- (ii) Forest Guards who are over 30 years of age shall not be admitted.
- (iii) The minimum qualification of candidates for admission to the School will be middle.
- (iv) No Forest Guard having less than 3 months or more than 2 years service as Forest Guard SHALL BE ELIGIBLE FOR ADMISSION WITHOUT SPECIFIC RELAXATION GRANTED by the Chief Conservator of Forests, Punjab.
- (v) Each Conservator of Forests shall by the 1<sup>st</sup> February, and 1<sup>st</sup> August, at the latest forward to the Conservator of Forests controlling the School a list of Forest Guards provisionally selected by him for training. The Conservator of Forests, controlling the School shall convey the list of approved trainees after getting it approved from the Chief Conservator of Forests, Punjab.
- (vi) All candidates admitted to the school shall receive during the period of their training full pay together with such allowances as may be admissible from time to time.
- (vii) Selected candidate shall execute an agreement and furnish security in the forms appended to these serve Government for full five years. The amount of security to be taken in each case shall be Rs. 250.00.
- (viii) Selected candidate shall report on 30<sup>th</sup> April, and 31<sup>st</sup> October, at the School respectively.
- (ix) Any student who within a period of one and half months, has not shown himself to be able to follow the school course intelligently and with profit may be removed by the Instructor with the prior approval of the Conservator of Forests.
- (x) The Chief Conservator of Forests, may in special cases, grant admission to candidates outside the cadre of Forest Guards in the Department on such conditions as he may specify but such permission shall not cause any additional expenditure to Government.

5.2.

**Travelling** Candidates shall draw:  
**Allowance**

- (a) T.A. at tour rates for the journeys to the School and to the place of posting on termination of the course. No daily allowance will be allowed for day/days of halts on journey to and fro the school.
- (b) Traveling allowance at tour rates for journeys performed during the course of training.

## **PART-VI DISCIPLINARY RULES**

6.1.  
Quarters All students will reside in the school hostel. On arrival at the school the Instructor will allot accommodation and one Charpoy free of rent to each student.

6.2.  
Uniform The students will remain in Khaki dress according to the instructions of the Instructor, who shall get the pattern approved from the Conservator of Forests.

6.3.  
Mess All trainees will join a common mess which will be managed by a Committee of selected office bearers under the supervision of the Instructor. Cooking utensils will be supplied by the School, but crockery and cutlery will be arranged by the trainees.

6.4.  
Leave Ordinarily no earned leave except on medical grounds shall be granted during the period of training. In exceptional cases only earned leave may be granted by the Divisional Forest Officer or casual leave may be sanctioned by the Instructor. For short absence from the school premises or school camp, permission of the Instructor shall be necessary.

6.5.  
Holidays All Gazetted holidays and Sundays will be allowed unless otherwise directed by the Instructor.

6.6.  
Punishment For breaches of disciplinary rules of misconduct, a student may be dealt with by the Instructor in accordance with the Punishment and Appeal Rules, 1952 and Punjab Forest Subordinate Services (Executive Branch) Rules, 1944 and in doing so the Instructor may exercise all powers vested in a Divisional Forest Officer.

6.7.  
Reports on the Progress of Students The periodical reports on the progress and conduct of each student shall be maintained by the Instructor. These progress reports will also show the marks obtained at the examination prescribed.

PUNJAB

K.S. NARANG  
SECRETARY TO GOVERNMENT

AGRICULTURE DEPTT.